



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

GLORYMASTER GLASS AND ALUMINUM SUPPLY
Tayabas, City

Sir/Madam,

The attached Purchase Order No. 2025-06-0451 are already approved so NOTICE is given to GLORYMASTER GLASS AND ALUMINUM SUPPLY for the purchase of materials for fabrication & installation of office cubicle at Office of the President requested by J. Nicomedez – OP with PR No. 2025-04-1348. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : JUN 18 2025

Name of the Representative of the of the Bidder: GLORYMASTER GLASS AND ALUMINUM SUPPLY

Authorized Signature: _____